



Government eProcurement System		eProcurement System Government of India	
		Tender Details	
		Date : 30-Oct-2023 03:58 PM	
		 Print	
Basic Details			
Organisation Chain	Indian Institute of Information Technology Allahabad		
Tender Reference Number	IIITA/SP/EOI/1433 / 2121 / 2023		
Tender ID	2023_IIITA_778571_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	EOI
Tender Category	Works	No. of Covers	1
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No
Payment Instruments		Cover Details, No. Of Covers - 1	
Offline	S.No	Instrument Type	Cover No
	1	R-T-G-S	
	2	NEFT	
			Cover
			Document Type
			Description
			1
			Fee/PreQual/Technical/Finance .pdf
			DULY SIGNED AND SEALED COPY SUBMIT AS PER ELIGIBILITY CRITERIA OF EOI
Tender Fee Details, [Total Fee in ₹ * - 500]		EMD Fee Details	
Tender Fee in ₹	500	EMD Amount in ₹	0.00
Fee Payable To	Payable To	EMD through BG/ST or EMD Exemption Allowed	No
		EMD Fee Type	fixed
Tender Fee Exemption Allowed	No	EMD Percentage	NA
		EMD Payable To	Nil
		EMD Payable At	Nil
Click to view modification history			
Work /Item(s)			
Title	EoI for Development hosting and Migration of Institute Website		
Work Description	EoI for Development hosting and Migration of Institute Website		
Pre Qualification Details	AS PER TENDER DOCUMENT		
Independent External Monitor/Remarks	NA		
Show Tender Value in Public Domain	No		
Tender Value in ₹	0.00	Product Category	Information Technology
		Sub category	WEBSITE DESIGNING AND HOSTING

Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	365
Location	PRAYAGRAJ	Pincode	211015	Pre Bid Meeting Place	IIIT ALLAHABAD
Pre Bid Meeting Address	ROOM NO 1820 STORE AND PURCHASE SECTION 2 FLOOR EAST WING	Pre Bid Meeting Date	10-Nov-2023 11:00 AM	Bid Opening Place	STORE AND PURCHASE SECTION
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	30-Oct-2023 05:00 PM	Bid Opening Date	21-Nov-2023 04:00 PM
Document Download / Sale Start Date	30-Oct-2023 05:00 PM	Document Download / Sale End Date	20-Nov-2023 12:00 PM
Clarification Start Date	30-Oct-2023 05:00 PM	Clarification End Date	13-Nov-2023 04:00 PM
Bid Submission Start Date	30-Oct-2023 05:00 PM	Bid Submission End Date	20-Nov-2023 12:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
		1	Tendernotice_1.pdf	EXPRESSION OF INTEREST

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
		1	Tender Documents	EOIFINAL.pdf	EXPRESSION OF INTEREST

Auto Extension Corrigendum Properties for Tender

Iteration	No. of bids required for bid opening a tender	Tender gets extended to No. of days
1.	3	10
2.	3	7
3.	3	5

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	niranjan@iiita.ac.in	NIRANJAN KUMAR	Niranjan kumar
2.	ajitk@iiita.ac.in	AJIT KUMAR	Ajit kumar
3.	dheerajadav@iiita.ac.in	DHEERAJ YADAV	Dheeraj Yadav
4.	manohar@iiita.ac.in	Manohar kumar kumar	Manohar Kumar

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Show Bids Details	No
BoQ Comparative Chart model	NIL	BoQ Compative chart decimal places	2
BoQ Comparative Chart Rank Type	NIL	Form Based BoQ	No
Show Bid Details in Public Domain stage	Technical Bid Opening		

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order

1	PPP-MII Order 2017	Not Applicable	NOT APPLICABLE
2	MSEs Order 2012	Not Applicable	NOT APPLICABLE

Tender Inviting Authority

Name	JR STORE AND PURCHASE
Address	IIIT ALLAHABAD STORE AND PURCHASE SECTION 2 FLOOR EAST WING

Tender Creator Details

Created By	NIRANJAN KUMAR
Designation	Assistant Registrar(Purchase)
Created Date	30-Oct-2023 03:44 PM

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY ALLAHABAD

(An institute of National Importance established by Govt)

Deoghat, Jhalwa, Prayagraj – 211015 (UP) INDIA



EXPRESSION OF INTEREST (EOI) FOR DEVELOPMENT HOSTING AND MIGRATION OF INSTITUTE WEBSITE

Ref. No.: IIIT-A/SP/EOI/1433 / 2121 / 2023

Date of Issue of EOI: 30/10/2023

Introduction:

Expression of Interest (EOI) are invited online through CPP Portal for “Eoi for Development hosting and Migration of Institute Website” from reputed Manufacturers / Dealers/ Firms having experience of establishment of IT projects / software systems / Website in IITs/ IIITs/ NITs/ other CFTI / reputed and recognized institutions. Manual submission of EOI shall not be accepted. The details of EOI are as under.

The Indian Institute of Information Technology Allahabad (IIITA) was established in 1999, as a center of excellence in Information Technology and allied areas. The institute was conferred the "Deemed University" status by Govt. of India in the year 2000.

The Institute has been conceived with the ambitious objectives of developing professional expertise and skilled manpower in Information Technology (IT) and related areas. As an apex nucleating institute in the area of IT, the establishment of IIITA, is a major step of Govt. of India towards strengthening the indigenous capability necessary for exploiting profitably and harnessing multi-dimensional facets of IT at all levels, and attaining expertise to enable the country to emerge as a leading player in the global arena.

The beautiful 100-acre campus, situated at Deoghat, Jhalwa, Prayagraj designed meticulously on the Penrose Geometry pattern, is being further topped by fine landscaping to give an all-round soothing effect to create a stimulating environment.

The campus is envisaged to be a fully residential one, with all its faculty, staff and students housed in different pockets. All academic and residential areas are connected to the Institute network. Institute is now planned to implement ICT in its day to day functioning to make a digital and paperless environment to best possible extent.

The EOI intends to invite the potential bidders to attend a bidder's conference with all details, for campus visit and other essential clarifications at their own cost. Potential bidders willing to attend the Pre-bid conference are requested to submit their EOI through CPP Portal and submit it before EOI submission End Date. Accommodation may be

provided at IIITA guest house on sharing basis and payment of nominal charges as per institute rules & based on availability of the same.

For campus visit (schedule/time), required assessment and other technical queries related to enquiry, please contact to office of the Dean (TD) Admin building, IIIT-Allahabad, Deoghat, Jhalwa, Prayagraj, 0532-2922552, Email: ar.iri@iiita.ac.in

CRITICAL DATE SHEET

Publish Date	30/10/2023 (17:00 PM)
EOI Document Download Start Date	30/10/2023 (17:00 PM)
EOI Submission Start Date	30/10/2023 (17:00 PM)
Pre Bid Meeting	10/11/2023 (11:00 AM)
Query submission last date	13/11/2023 (04:00PM)
EOI Submission End Date	20/11/2023 (12:00 PM)
Technical EOI Opening Date	21/11/2023 (04:00 PM)
Validity of EOI	90 days from the end date of submission of EOI.
Cost of the Document	500/- (Inclusive of all taxes) Non-Refundable, IIIT-A
Note: All the EOI submitted firm are hereby informed that the pre-bid meeting is schedule on prescribed date which is mentioned in EOI critical date sheet and it will be held in the conference hall, 2 nd floor, Admin Extension building-I. The interested firm is requested to provide the contact person detail.	

- EOI document may be downloaded from IIITA website <https://www.iiita.ac.in> (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET asunder.
- EOI shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Applicants/Contractors are advised to follow the instructions provided in the 'Instructions to the Contractors/Applicants for the e- submission of the EOI online through the Central Public Procurement Portal for e- procurement at <https://eprocure.gov.in/eprocure/app>'. EOI documents may be scanned with 100 dpi with black & white option which helps in reducing size of the scanned document.
- Not more than one EOI shall be submitted by one vendor to another vendor having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to EOI for the same contract as separate competitors. A breach of this condition will render the EOI of both parties liable to rejection.
- An applicant who has downloaded the EOI from the IIITA website [https:// www.iiita.ac.in](https://www.iiita.ac.in) (For reference only) and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> shall not modify the EOI form in any manner.

Instructions for Online EOI Submission:

The Applicants are required to submit soft copies of their EOI electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the Applicants in registering on the CPP Portal, prepare their EOI in accordance with the requirements and submitting their EOI online on the CPP Portal.

More information useful for submitting online EOI on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

➤ **REGISTRATION**

1. Applicants are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online Applicant Enrolment**” on the CPP Portal which is free of charge.
2. As part of the enrolment process, the Applicants will be required to choose a unique username and assign a password for their accounts.
3. Applicants are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the Applicants will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra / Capricorn etc.), with their profile.
5. Only one valid DSC should be registered by an Applicant. Please note that the Applicants are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
6. Applicant then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC /e-Token.

➤ **SEARCHING FOR EOI DOCUMENTS**

1. There are various search options built in the CPP Portal, to facilitate Applicants to search active EOIs by several parameters. These parameters could include EOI ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for EOIs, wherein the Applicants may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a EOI published on the CPP Portal.
2. Once the Applicants have selected the EOIs they are interested in, they may download the required documents / EOI schedules. These EOIs can be moved to the respective ‘My EOIs’ folder. This would enable the CPP Portal to intimate the Applicants through SMS / e-mail in case there is any corrigendum issued to the EOI document.
3. The Applicant should make a note of the unique EOI ID assigned to each EOI, in case they want to obtain any clarification / help from the Helpdesk.

➤ **PREPARATION OF EOI**

1. Applicant should take into account any corrigendum published on the EOI document before submitting their EOI.
2. Please go through the EOI advertisement and the EOI document carefully to understand the documents required to be submitted as part of the EOI. Please note the number of covers in which the EOI documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any

deviations from these may lead to rejection of the EOI.

3. Applicant, in advance, should get ready the EOI documents to be submitted as indicated in the EOI document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. EOI documents may be scanned with 100 dpi with black & white option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every EOI, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the Applicants. Applicants can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting an EOI, and need not be uploaded **again** and again. This will lead to a reduction in the time required for EOI submission process.

➤ **SUBMISSION OF EOI**

1. Applicant should log into the site well in advance for EOI submission so that they can upload the EOI in time i.e. on or before the EOI submission time. Applicant will be responsible for any delay due to other issues.
2. The Applicant has to digitally sign and upload the required EOI documents one by one as indicated in the EOI document.
3. The server time (which is displayed on the Applicants’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the EOI by the Applicants, opening of EOI etc. The Applicants should follow this time during EOI submission.
4. All the documents being submitted by the Applicants would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of EOI opening. The confidentiality of the EOI is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any EOI document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/EOI opener’s public keys. Overall, the uploaded EOI documents become readable only after the EOI opening by the authorized EOI openers.
5. The uploaded EOI documents become readable only after the EOI opening by the authorized EOI openers.
6. Upon the successful and timely submission of EOI (i.e. after Clicking “Freeze EOI Submission” in the portal), the portal will give a successful EOI submission message and a EOI summary will be displayed with the EOI No. and the date& time of submission of the EOI with all other relevant details.
7. The EOI summary has to be printed and kept as an acknowledgement of the submission of the EOI. This acknowledgement may be used as an entry pass for any EOI opening

meetings.

➤ **ASSISTANCE TO APPLICANTS**

1. Any queries relating to the EOI document and the terms and conditions contained therein should be addressed to the EOI Inviting Authority for an EOI or the relevant contact person indicated in the EOI.
2. Any queries relating to the process of online EOI submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232, 91-7878007972 and 91-7878007973.

Terms of Reference:

Terms of reference for this EOI are as follows: -

- a) Offers near to the scope of the work/requirements listed in this EOI will be qualified for invitation from the institute for demonstration to departmental users at IIIT Allahabad.
- b) After EOI stage, Tender will be issued in Two-part Bid system (1. Technical or Techno-Commercial and 2. Price Offer or Financial Bid) through CPP Portal as well as IIIT Allahabad website. The second stage bidding may or may not be restricted only to the shortlisted bidders of EOI stage. Normal OTE/GTE bidding may be done.
- c) Agency/Organization, if found, to have indulged in any corrupt or fraudulent practices, their EOI document will not be considered.
- d) For technical queries related to enquiry, please contact to office of the Dean (TD), Admin Building, IIIT-Allahabad, Deoghat, Jhalwa, Prayagraj, 0532-2922552, Email: ar.iri@iiita.ac.in
- e) For any other clarification you may contact Store & Purchase Section (0532-2922804) or mail to info.purchase@iiita.ac.in.
- f) Cost of document fee of Rs. 500/- (**Account Detail**)

Account Name	: IIIT A EMD And Security Deposit Account
Bank name	: Punjab National Bank
Address	: Pipalgaon Branch, Allahabad, Prayagraj
Account No.	: 8636000100031943
IFSC Code	: PUNB0863600

- g) Director, Indian Institute of Information Technology Allahabad reserves the right to alter/cancel the process, if the necessity so arises, or to seek further information/details. For other queries pertaining to this EOI, correspondence to be addressed to:

JR (Store & Purchase)

Indian Institute of Information Technology Allahabad

Deoghat, Jhalwa, Prayagraj -211015

Phone: +91 0532-2922061

Email: info.purchase@iiita.ac.in

Eligibility criteria for submission of EOI

The following documents are to be furnished by the Applicant along with Technical as per the EOI document (As applicable):

- i) Bidder should submit the document fee submitted receipt with this expression of interest.
- ii) Scanned Copy of valid certificate of registration of the applicant.
- iii) Scanned Copies of PAN card, GST and Service Tax/ Sales Tax registration certificate.
- iv) Letter of Application (As per the template attached in Annexure I)
- v) Copy of previous experience (Annexure II)
- vi) Copy of power of attorney for EOI signatory (Annexure III)
- vii) Copy of platform/other technical details related to Website development hosting and migration.
- viii) Copy of self-declaration (Annexure IV)
- ix) The interested firm should have in the software design and development business, or Web design, technology field for at least 5 years as of 31st March, 2023. The documentary evidence in support of this must invariably be enclosed with the EoI document.
- x) The interested firm should have a turnover of at least Rs. 20 Lakh as revealed in the Annual Financial Statements reported in India cumulatively for the last 3 Financial Years (2020-21,2021-22 & 2022-23). The certification in this regard to be submitted.
- xi) Preference shall be given to the firm who has successfully completed the project of Website development hosting and migration or CMS (Content Management System) or LMS (Learning Management System) or Software development with any of the reputed and recognized Higher Education Institutes / Central Universities/Centrally Funded Technical Institutes like IITS/IIITs/NITs etc. during last 5 years.
- xii) Demonstration of Proof of Concept (PoC) of the functionalities will have to be done during pre-bid meeting.
- xiii) The interested firm should not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the GoI/State Governments/Regulatory agencies.
- xiv) The firm should attach the technical brochure giving details of features of various Website modules offered by them such as language, tools, database and web technology used in developing the Website solution. Also mention the hardware requirement to setup and run the website.
- xv) If the Company has appropriate CMMI Level, then this should be highlighted with documentary evidence.

Scope of Work:**Invitation for Eol for the Development hosting and Migration of Institute Website**

Institute Invites expression of interest from interested agencies to submit an EOI for the development of a state-of-the-art, technology-based responsive dynamic website with an advanced Content Management System (CMS) for the Indian Institute of Information Technology Allahabad (IIITA).

As one of the premier educational institutions in India, IIITA is dedicated to fostering excellence in education, research, and innovation. To enhance our online presence and provide an exceptional user experience to our students,

faculty, and guests, we are seeking a dynamic website that not only incorporates the current available functionalities of iiita.ac.in but also introduces innovative features to cater to the needs of our diverse user base.

The new website should be:

- 1) Dynamic Website Deployment
- 2) Deployment of Complete content management System
- 3) Template should follow the best of the web design in similar institutes like other IITs / IIITs with additional add on features for new Website as suggested by Institute
- 4) Content Available on current IIITA website (<https://iiita.ac.in>) need to be ported to new website and any Additional/Updated Content provide by the Institute need to be added in the new website
- 5) All Features and Section of Current website should be provisioned in new Web Template for regular update of contents in respective section through CMS
- 6) Features available on current website like Static page rendering, Auto Expiry should also be part of new website
- 7) Standard Security Protocols and guidelines must be Implemented along with All Government guidelines and Standards Features
- 8) Development should be done using Modern Cutting-Edge Technology platform
- 9) SEO Framework Strategy should be Implemented

Key Features required and Requirements of Agency:

The scope of work for the Selected agency during the period of the contract/engagement for development migration and management shall encompass the following tasks and responsibilities:

1. **Responsive Design and Technology:** The website should be built using the latest technologies and designed to be responsive, ensuring optimal user experience across various devices and screen sizes. responsive design approach should provide an optimal user experience for visitors, whether they are accessing the site on desktops, tablets, or smartphones.
2. **Content Management System (CMS):** A robust and user-friendly CMS is essential for seamless management and updating of various sections of the website. The CMS should facilitate multi-level content creation and content moderation by users. Sectional heads should have the authority to moderate content, while authorized users should be able to add content to sections where they have permission. The modular architecture of the CMS should enable efficient content creation, editing, and publishing, ensuring that the website remains fresh and relevant.
3. **Features Offered and functionality to be included:** The proposed portal should have well designed Website Backend, Website Frontend, Content Management System, Program Image Gallery, Program Video Gallery, Clean and Professional design, Update News, Sub-pages Design, Video Gallery, Image Gallery, Connect social media, Compatible for all browser etc
4. **Modular Approach:** Keeping in view the importance of flexibility and scalability. The modular design approach to enable seamless addition or modification of website sections, such as events, announcements, tender, office order, blog posts, galleries, and more. This approach should ensure that IIITA can adapt the website to evolving needs without major overhauls.
5. **Engaging User Interface and User Experience:** The design team need to create an intuitive and visually appealing user interface that enhances user engagement and drives conversions. Design should focus on user experience (UX) best practices to ensure a smooth and enjoyable navigation journey for visitors.
6. **Data Migration and User Profiles:** The new website should facilitate the migration of data from the existing iiita.ac.in website. Additionally, it should offer a personalized user experience by providing a login section for students, faculty, and guests. Users should have the ability to update their profiles and access personalized information.
7. **Search Engine Optimization (SEO):** The agency will be responsible for implementing effective SEO strategies to improve the website's online visibility and organic search ranking. SEO practices should be integrated into the website design and content structure to attract relevant traffic and enhance discoverability.
8. **Security and Content Management:** The agency will be responsible for ensuring the security of the website platform, code, and content. A comprehensive logging system should be implemented to track actions taken on the website and access to maintain accountability. The CMS should enable content expiry and the ability to disable content when necessary.
9. **Innovative Functionality:** The website should incorporate the current functionalities of iiita.ac.in while introducing innovative features that enhance user engagement and interaction.

10. **Collaborative Approach:** Development approach should base on open communication and collaboration throughout the website development with institute. Development team need to work closely with IIITA to ensure that the website meets its unique requirements and exceeds expectations of Institute.
11. **Agile Methodology and Phase-wise Roll-out:** Development process should adopt an agile development methodology to ensure flexibility, adaptability, and continuous feedback throughout the project. It should involve a phased roll-out that allows for incremental enhancements and efficient project management.
12. **Responsive Design and High-performance Front-end:** The web portal should be developed with responsive layout techniques, ensuring optimal user experience on various devices. It should leverage high-performance front-end technologies to guarantee fast loading times and seamless navigation.
13. **Role-based Authorization and Access Management:** Development need to incorporate a robust role-based authorization and access management system, ensuring secure and restricted access to different parts of the CMS based on user roles and responsibilities including moderation.
14. **Accessibility for All Users:** Portal should adhere all web accessibility standards, making the web portal inclusive and usable for all users, including those with disabilities. Design should accommodate assistive technologies and follow best practices for accessibility.
15. **GIGW Guidelines and Prescribed Content:** The web portal should encompass the minimum content and functionality requirements stipulated by the GIGW, including features such as Feedback, Help, Search, Sitemap, and more.
16. **GIGW Compliance and Audit Certification:** Portal should be implemented with GIGW guidelines covering Legal, Quality, and Strategy & Operations. The final web portal will undergo a compliance audit, and we will obtain the necessary Certification from the Standardization Testing and Quality Certification (STQC).
17. **Cross-browser Compatibility:** The web portal should be thoroughly tested and optimized for compatibility with major web browsers, including Internet Explorer, Mozilla Firefox, Google Chrome, Safari, and Opera. It should be compatibility with physically disabled-specific devices as well.
18. **Multilingual Support and Localization:** The web portal should support multiple languages, including English, Hindi, and more. The content should be localizable to cater to diverse audiences, with the option to roll out additional languages in subsequent phases.
19. **Institute Identity Display:** Portal should display the institute identity and department lineage through appropriate use of emblems, flags, and other specified elements in accordance with GIGW guidelines.
20. **Comprehensive Security Mechanism:** Security is paramount. Agency should establish a comprehensive security mechanism, collaborate with an Empaneled Security Auditor, and ensure adherence to security policies to safeguard the web portal and user data.
21. **Deployment on Institute Web Servers:** The web portal should be deployed on the secure and reliable infrastructure of the Institute Data Centre Web Servers, ensuring efficient hosting and seamless operation.
22. **Collaboration with TD Department:** Agency should coordinate closely with the IT team of the IIITA in Technology Development wing to ensure the smooth deployment of the web portal on the Institute Data Centre Web Servers.
23. **Five-year Maintenance:** Agency need to provide comprehensive content management, maintenance and support for the web portal over a five-year period, ensuring its continued functionality, security, and optimal performance.
24. **Content Editing and Proofreading:** Offred services should include thorough content editing and proofreading to ensure accuracy, consistency, and professionalism throughout the web portal.
25. **Legal and Policy Compliance:** Agency should address all legal aspects, including copyright policy, hyperlink policy, terms and conditions, and privacy policies as specified by GIGW.
26. **Quality Parameters and Functionalities:** Portal should be equipped with specific functionalities to meet quality-related parameters, including content contribution, moderation and approval policies, content review, and archival policies.
27. **Important Processes and Policies:** Agency need to define and implement important processes such as Security Policy, Validation & Testing Processes, Contingency Management Plan, and Disaster Recovery Processes, ensuring a comprehensive and well-structured web portal.
28. **Preparation of Detailed Project Plan & High-Level System Study:** Agency need to Conduct a comprehensive high-level system study to understand existing practices and requirements. Develop a detailed project plan outlining key milestones, timelines, and resource allocation.
29. **Detailed System Study and Requirement Analysis:** Agency need to Perform an in-depth system study and requirement analysis to identify gaps and opportunities for improvement. Document a clear System Requirement Specification (SRS) for the upgraded application, including suggestions for Government Process Re-engineering.
30. **Design, Customization/Development, and Finalization:** Agency will be responsible to Design the upgraded application, considering user experience, functionality, and scalability. Customize or develop necessary modules and features to fulfill identified requirements. Finalize the design and architecture of the solution based on agreed-upon specifications.

31. **Configuration, Installation, and Hosting:** Agency need to Configure and optimize the portal for optimal performance. Agency will be liable to Install and host the new website in a High Availability mode at the State Data Centre, NIC.
32. **Integration and Future-Proofing:** Integrate the upgraded portal with existing portals and services, ensuring compatibility and smooth workflow. Agency need to Design the solution to accommodate future scope additions and evolving requirements.
33. **Portal Testing:** Rigorously test the software solution to ensure functionality, stability, and security. Address and rectify any identified issues or bugs.
34. **Deployment, Configuration, and User Acceptance Testing (UAT):** Agency should Deploy the solution to a staging environment for User Acceptance Testing (UAT) and will need to Work closely with stakeholders to perform UAT and address any feedback. Source Code will be handed over to the institute after successful deployment. Source Code will be property of Institute for Further modification and usage.
35. **Data Migration:** Agency will have to migrate data from the old portal to the upgraded portal, ensuring data integrity and accuracy.
36. **Training:** Provide comprehensive training to users and administrators on the features and functionality of the new portal developed.

We invite agency to express interest by submitting a comprehensive proposal that outlines your understanding of the project, your approach to meeting the requirements, your proposed technologies and methodologies, relevant experience, and a tentative timeline for project completion in timebound manner.

Please submit your Expression of Interest no later than 15/10/2023. Submissions should be sent electronically to info.purchase@iiita.ac.in.

Upon receipt of the EOI submissions, a selection process will be conducted to identify the agency that best aligns with IIITA's vision and requirements. Shortlisted agencies will be invited for a presentation and discussion.

LETTER OF APPLICATION

(On company letter head)

Sub: Expression of Interest (EOI) are invited online through CPP Portal for “EoI for Development hosting and Migration of Institute Website” from reputed Manufacturers / Dealers/ Firms having experience of establishment IT projects / software systems / Website in IITs/ IIITs/ NITs/ other CFTI / reputed and recognized institutions.

1. Name of the Company: _____
2. Mailing Address: _____

3. Contact Executive: _____
4. Name & Designation: _____
5. Telephone: _____
6. Fax: _____
7. Mobile: _____
8. Email: _____
9. Website: _____
10. Registration Number of the company: _____
11. PAN No.: _____
12. GST Registration No.: _____

(Authorized Signatory)

Name:

Designation:

Stamp of the company:

PREVIOUS EXPERIENCE

Interested applicants may use the below form to showcase their experience in similar field. One form for each experience may be attached with the application.

S. No.	Particulars	Details
1.	Name of the Project	
2.	Location & State	Location: State:
3.	Capital Cost of the Project	INR _____ Rupees (in words) _____ _____
4.	Details of the Project	
5.	Experience of Applicant in similar Projects	_____ Years (please enclose work orders, agreements, contracts with relevant authorities, mentioning the type of organization in which project was implemented)
6.	Type of Organization	Please tick (enclose proof) Company Partnership Trust Society Other, please mention _____

POWER OF ATTORNEY FOR EOI SIGNATORY

(To be provided on non-judicial stamp paper of Rs. 100)

Know all men by these presents, We, [-----], (name and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorise Mr./ Ms [-----], son/daughter/wife of [-----] and presently residing at [-----], who is presently employed with us and holding the position of [-----], as our true and lawful attorney (hereinafter referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to participation in auction process, including but not limited to signing (including through affixation of digital signatures) and submission of all applications, affidavits, bids and other documents and writings, participate in bidders’ and other conferences and providing information/responses to IIIT-Allahabad, representing us in all matters before IIIT-Allahabad, and generally dealing with IIIT-Allahabad in all matters in connection with or relating to or arising out of our bid for the web based **‘EoI for Development hosting and Migration of Institute Website** ‘and/or upon award thereof to us.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this power of attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, [-----], THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS [-----] DAY OF [-----], 20[-----]

For [-----]

(Signature, name, designation and address)

Witnesses:

1. -----

2. -----

Accepted

(Signature, name, designation and address of the Attorney)

Notes:

1. The power of attorney to be submitted by the Bidder shall substantially be in the format set out above.
2. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, lay down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
3. Also, where required, the executants(s) should submit for verification the extract of the charter documents and documents such as a resolution / power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the applicant.
4. In case the proposal is signed by an authorized director of the applicant, a certified copy of the appropriate resolution / document conveying such authority may be enclosed in lieu of the Power of Attorney.

DECLARATION

1. I/We, -----Son /Daughter of Mr./Ms. -----
----- Proprietor/Partner/CEO/MD/Director/Authorized Signatory of M/s. -----
-----am competent to sign this declaration and execute this document.
2. I/We have carefully read and understood all the terms and conditions of the EOI, meet the same and hereby convey my acceptance of the same.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
4. I/We am/ are well aware of the fact that furnishing of any false information/ fabricated document would lead to the summarily rejection of my EOI at any stage besides liabilities towards prosecution under appropriate law.
5. Each page of the EOI document and attached annexure, if any, are authenticated, sealed and signed and I take full responsibility for the entire documents submitted.

**Signature of the Authorized Signatory
(With Seal)**

Place:

Date:

Signature Not Verified

Digitally signed by Niranján kumar
Date: 2023.10.30 15:50:16 PDT
Location: eProcure-EPROC